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Requisite: Optional				Responsible Committee: Full Governing Body	
Vers.	Approval Date	Committee	Head	Chair	Next Review Date
E	07/05/2014	Curriculum			01/05/2016
G	20/06/2018	Full Governing Body			01/10/2021
Н	28/04/2021	Full Governing Body			01/10/2024

Terminology: SEF: Self- Evaluation Framework

CL: Curriculum Leader SLT: Senior Leadership Team

- Rationale: The Home Learning policy is an appendix to the curriculum policy and outlines the
 purpose of Home Learning, as well as the procedures for setting, monitoring, and assessing
 Home Learning.
- **Purpose:** Home Learning is an entitlement for all students at the Dorcan Academy to provide them with rich learning experiences outside of the classroom environment, to develop as independent learners and to enable the embedding of knowledge and skills into long-term memory through retrieval, recall and application in different contexts. Home Learning either builds on and extends work done in class or prepares students for new learning in future lessons. It is designed to be inclusive and accessible for all so that there are no barriers to completion. Although parents are encouraged to engage with their child's learning, the tasks set are designed and resourced to allow for independent learning.
- At The Dorcan Academy, Home Learning will largely be focused on revision and recall of subject content learned in class, supporting students to commit their learning to long-term memory and therefore enabling them to achieve successful outcomes. In addition, all students should aim to read for at least 20 minutes every day. Each curriculum subject will issue knowledge organisers that contain the core knowledge and key terminology to be learned for each unit/topic, allowing equal access to all students. Students will be taught in lessons and tutor time sessions how to commit the information to memory through quizzing, note-taking and revision techniques. These strategies will also be shared with parents at key information evenings.

Knowledge Organisers will be:

- Quizzable
- Contain core subject knowledge
- Contain key terminology

Home Learning expectations vary depending on the year group and the frequency that subjects appear in the curriculum; students will have a minimum of one week to complete each subject's home learning assignment. In setting this policy we seek to ensure the wellbeing of our students, allowing plenty of time for extra-curricular activities, relaxing and a good night's sleep.

In Years 7 and 8 Home Learning will take the form of either:



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- 1) Quizzing and revision using the Knowledge Organiser
- 2) A piece of reading either pre-reading on a topic that is going to be studied, academic reading related to the subject or reading for pleasure (Accelerated Reader book)
- 3) Use of an online platform e.g. SPARX (Maths); Seneca (Science)

Years 7 and 8

- Year 7 will have two (or at the most three) subjects set each evening with each subject taking no longer than 20 minutes to complete and in Year 8 no longer than 30 minutes. In addition, it is expected that students will read for approximately 20 minutes per day.
- To support students in transitioning from Year 6 to 7, no Home Learning will be set for the first two weeks of Year 7, building up to just the Core subjects (English, Maths and Science) for the first term. By Term 2 all subjects will be set spread out over a fortnight as follows:

Years 7 and 8				
Home Learning set weekly	Home Learning set fortnightly	Other		
English	Geography	PE (once every term)		
Maths	Religious Studies	Dance and Drama (once every term)		
Science	French and Spanish	Skills for Life (PHSE) – once per term		
History	Music			
	Art			
	Design & Technology			

Year 9

• In Year 9 as well as revision and recall (as in Year 7 and 8), one out of every two Home Learnings set may be a written piece. Students will be set two (or at the most three) pieces of Home Learning a night of between 30-45 minutes on each subject.

Year 9				
Home Learning set weekly	Home Learning set fortnightly	Other		
English	Religious Studies	PE (Once a term)		
Maths		Skills for Life (Once a term)		
Science				
History, Geography				
Languages				
Music, Drama, Dance, Art, DT				



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Years 10 and 11

• In Years 10 and 11, Home Learning will take a blended approach of revision and recall alternated with a written piece or examination question focus (if there is an exam-based component). Students will be set a maximum of two pieces of Home Learning a night of between 45 – 60 minutes on each subject.

KS4	_
Home Learning set weekly	Home Learning set fortnightly
English	Religious Studies
Maths	
Science	
History	
Geography	
Psychology and Sociology	
Languages	
Drama/Dance	
Music	
Art and Photography	
Media Studies	
Design & Technology	
Business Studies	
Health and Social Care	
GCSE PE / Sports Studies	

Home Learning is set via an online platform: https://www.satchelone.com/ indicating the date the task is set and the deadline for completion (at least a week). There will be a Home Learning timetable indicating which night each subject will be set and teachers will set tasks based on what will lead to the most successful outcomes for students. Where revision is set, to aid retention, it is recommended that students revisit their learning in shorter intervals during the week, mixing up their subjects, rather than doing all the revision for a subject on one night. Students will be taught how to do this by their teachers. Reasonable adjustments and tailored tasks will be set for students with special educational needs and additional tasks are available for students who wish to stretch themselves further.

The Academy operates a Home Learning club every evening in the library where students can use the facilities and receive support from qualified members of staff. In addition, the Raising Aspirations Lead, Mrs Abbott and the SENCO, Mr Agyei are available to support students as needed.

Home Learning will be tracked rigorously and assessed by the subject teacher and students will be provided with appropriate feedback. Feedback may be verbal, following a Do Now Activity at the start of a lesson, through a peer review or written comments from the teacher.

Students will be rewarded for completion of Home Learning with House points. Where students



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submit an excellent piece of Home Learning, they will be entered into a prize draw to win Amazon or Cinema vouchers on a half termly basis.

Where students fail to complete Home Learning, they and their parents will be reminded of the purpose and benefits of independent learning and its impact on achieving successful outcomes and the consequences of failing to work hard and do their best, via a phone call, letter or requested meeting. The Academy will support students and parents to remove any barriers to completion.

No student will be able to gain an Attitude to Learning (ATL) score above a 3 if they have failed to complete Home Learning regularly. To be guaranteed eligibility for school trips, the Rewards trip and the Prom, students must be achieving Horsforth Quadrants 1 or 2, which requires a positive attitude to learning score of 2 or above.

Persistent failure to complete Home Learning may lead to students being banned from SMHW and losing their entitlement to receive Home Learning. This privilege will only be reinstated following a meeting with parents at their request.

Monitoring

The Academy Home Learning lead is Miss Messam who has responsibility for producing the Home Learning timetable and monitoring completion of Home Learning across the curriculum. Curriculum Leaders are responsible for clarifying expectations of quantity and quality within their departments and ensuring the school policy is being followed with oversight from their Senior Line Managers. Quality assurance processes include regular book looks, learning walks and student voice surveys.

Evaluation

As per Process Flow figure 1.

The Academy will consider the views of students and parents when evaluating Home Learning. An evaluative report including survey results, taken annually, will be presented to the Trustees via the Headteacher's report.

Revision Notes

Rev A	original	
Rev D	Considered and approved by Curriculum Committee on 12/12/12 and ratified by Full	
	Governing Body 23/01/13	
Rev E	Considered and approved by Curriculum Committee on 07/05/14 and ratified by	
	Full Governing Body 21/05/14	
Rev F	Considered by Governors on 19/10/2016 and final approval and Full Governing Body meeting on 16/11/2016	
Rev G	Considered and approved by Full Governing Body meeting 20/06/2018	
Rev H	Considered and approved by Full Governing Body meeting 28/04/2021	



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Appendix I

The Governing Body's legal responsibility for safeguarding the welfare of children goes beyond basic child protection procedures. The duty is now to ensure that safeguarding permeates all activity and functions. This policy therefore complements and supports a range of other policies.

- Complaints
- Safeguarding Children and Young people
- Behaviour
- Anti-Bullying
- Lettings and Use of Premises
- Special Educational Needs
- School trips
- Curriculum
- Children in Care
- Health and Safety
- Sex and Relationships Education
- Security
- Equality Diversity and Community Cohesion
- Students with Additional Needs
- Internet Access and Use
- Use of ICT and Website
- Young Carers
- Privacy, Confidentiality, Information Sharing and Data
- Whistle blowing

The above list is not exhaustive but when undertaking development or planning of any kind the school will consider safeguarding matters.