

The Dorcan Academy

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Headteacher: Mrs S Bareham MBA GRSM

08 January 2021

Dear Parent/Carer of Year 11 student

The plan for the next 5 days to continue education can be found below; each contact session will last 45 minutes, followed by time to complete independent work and submit any completed tasks.

Monday:

9:10am – Option Z

10:45am – Option X

12:45pm – Option Y

1:55pm – Option Y (You will be re-registered)

Tuesday:

	Extended	J Central	Q Central
9:10am	PE - Students should undertake independent Physical Exercise during this time.		Maths
10:45am	English	Global	PE - Students should undertake independent Physical Exercise during this time.
12:45pm	Maths	English	Global
1:55pm	Global	Maths	English

Wednesday

	Extended	J Central	Q Central
9:10am	Maths	RE	Science
10:45am	Science	English	RE
12:45pm	English	Science	Maths
1:55pm	RE or E2/History	Maths	English

Thursday:

9:10am – Option Y

10:45am – Option X

12:45pm – Option X (You will be re-registered)

1:55pm – Option Z

* Please note Mr Morgans' lesson with I1Z/BE – lesson 4, will not be a live lesson due to prior commitments. Therefore, the students should refer to Show My Homework for a remote lesson.

Friday:

	Extended	J Central	Q Central
9:10am	Maths	Science	English
10:45am	Science	English	Maths
12:45pm	English	Maths	PE – see Tuesday
1:55pm	PE – see Tuesday for guidance		Science

Directions for continuing education:

Students should sign into Teams via <https://teams.microsoft.com/> - they should select log-in and use their school details to log in to the system:

17 initial surname @students.dorcan.co.uk

e.g. John Smith would be jsmith@students.dorcan.co.uk

The password is then the same as they use to log on to the school computer.

Training was undertaken to support your child at the start of November and we believe all students know how to log-in. Should there be any issues please contact me at lmorgans@dorcan.co.uk

Please note I am delivering tomorrow to Year 10, so will not be able to reply during these sessions, therefore please practice tonight so that I can support where possible.

A guide to using TEAMS can also be found here: <https://youtu.be/4XEIvdjCVBk> - this is a summary of the training they have received.

Guidelines for behaviour and engagement:

- Sign-in to each of my lessons, 5 minutes prior to the start of the lesson. Check you are in the correct class – you should have a notification pop up to show you the lesson is beginning.
- Complete all work set, including online quizzes
- Submit any work requested by the teacher, this may include documents or photographs of the work undertaken.
- Keep my microphone on silent throughout the lesson, unless the teacher asks me a question

- Keep my camera off during the lesson.
- Ensure I am in a quiet location where I can work to the best of my abilities.
- Ensure I have access to all the relevant online platforms.
- Raise any queries with my class teacher, tutor or Head of House via school email or Show My Homework platform.

Monitoring of attendance at the lesson will be undertaken, and we will also be monitoring engagement in the lesson through both a mid-lesson 'checker' undertaken by the class teacher and end of lesson test.

I have included below some guidance if your child does not have access through a laptop, tablet or smart phone, but may be in possession of a games console. This may also be a way to support multiple children in the same household.

The key details are as follows:

Xbox

1. Plug a keyboard into the Xbox USB slot.
2. Go to my games and apps.
3. Find and select Microsoft Edge.
4. Navigate to your online learning platform.

PlayStation

1. Identify the PlayStation internet browser icon (WWW with dots around it).
2. Press the PlayStation logo on the controller.
3. Go to the library and find options for games and applications.
4. Go to applications and you will find the internet browser.
5. Navigate to your online learning platform and log in as usual.

There will also be a tutor session next Friday at 11:45am, I will be in contact with yourselves next week to explain the format of this session.

May I take this opportunity to thank you in advance for your support in ensuring that we are able to continue to deliver education throughout these difficult times.

Yours sincerely

Mr L Morgans
Deputy Headteacher