

The Dorcan Academy

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Headteacher: Mrs S Bareham MBA GRSM

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Dear Parent/Carer of Year 10 student

The plan for the next 5 days to continue education can be found below; each contact session will last 45 minutes, followed by time to complete independent work and submit any completed tasks.

Monday

	E1	E2	J1	J2	J3
9:10am	RE	RE	Maths	English	English
10:45am	English	English	RE	Maths	Maths
12:45pm	Maths	Maths	English	RE	RE
1:55pm	PE - Students should undertake independent Physical Exercise during this time.				

Tuesday:

9:10am – Option Y

10:45am – Option Y (You will be re-registered)

12:45pm – Option Z

1:55pm – Option X

Wednesday

	E1	E2	J1	J2	J3
9:10am	Global	Global	English	Maths	Maths
10:45am	English	English	Maths	Science	Science
12:45pm	Science	Science	Global	Global*	Global
1:55pm	Maths	Maths	Science	English	English

* Please note Mr Brownlie's lesson with 10J – Geography Option group 2, will not be a live lesson due to prior commitments. Therefore, the students should refer to Show My Homework for a remote lesson.

Thursday:

	E1	E2	J1	J2	J3
9:10am	PE - Students should undertake independent Physical Exercise during this time.				
10:45am	Maths	Maths	English	Science	Science
12:45pm	Science	Science	Maths	English	English
1:55pm	English	English	Science	Maths	Maths

Friday:

	E1	E2	J1	J2	J3
9:10am	English	English	Maths	Science	Science
10:45am	Maths	Maths	Science	English	English
12:45pm	Science	Science	Global	Global	Global
1:55pm	Global	Global	English	Maths	Maths

Directions for continuing education:

Students should sign into Teams via <https://teams.microsoft.com/> - they should select log-in and use their school details to log in to the system:

17 initial surname @students.dorcan.co.uk

e.g. John Smith would be jsmith@students.dorcan.co.uk

The password is then the same as they use to log on to the school computer.

Training was undertaken to support your child at the start of November and we believe all students know how to log-in. Should there be any issues please contact me at lmorgans@dorcan.co.uk

Please note I am delivering tomorrow to Year 10, so will not be able to reply during these sessions, therefore please practice tonight so that I can support where possible.

A guide to using TEAMS can also be found here: <https://youtu.be/4XEIvdJCvBk> - this is a summary of the training they have received.

Guidelines for behaviour and engagement:

- Sign-in to each of my lessons, 5 minutes prior to the start of the lesson. Check you are in the correct class – you should have a notification pop up to show you the lesson is beginning.

- Complete all work set, including online quizzes
- Submit any work requested by the teacher, this may include documents or photographs of the work undertaken.
- Keep my microphone on silent throughout the lesson, unless the teacher asks me a question
- Keep my camera off during the lesson.
- Ensure I am in a quiet location where I can work to the best of my abilities.
- Ensure I have access to all the relevant online platforms.
- Raise any queries with my class teacher, tutor or Head of House via school email or Show My Homework platform.

Monitoring of attendance at the lesson will be undertaken, and we will also be monitoring engagement in the lesson through both a mid-lesson 'checker' undertaken by the class teacher and end of lesson test.

I have included below some guidance if your child does not have access through a laptop, tablet or smart phone, but may be in possession of a games console. This may also be a way to support multiple children in the same household.

The key details are as follows:

Xbox

1. Plug a keyboard into the Xbox USB slot.
2. Go to my games and apps.
3. Find and select Microsoft Edge.
4. Navigate to your online learning platform.

PlayStation

1. Identify the PlayStation internet browser icon (WWW with dots around it).
2. Press the PlayStation logo on the controller.
3. Go to the library and find options for games and applications.
4. Go to applications and you will find the internet browser.
5. Navigate to your online learning platform and log in as usual.

There will also be a tutor session next Friday at 11:45am, I will be in contact with yourselves next week to explain the format of this session.

May I take this opportunity to thank you in advance for your support in ensuring that we are able to continue to deliver education throughout these difficult times.

Yours sincerely

Mr L Morgans
Deputy Headteacher